

OHNIG Annual General Meeting

Friday Nov 12<sup>th</sup>, 2010

4:00 pm to 6:00 pm

1. Introduction Jill King 10 minutes
  - Welcome to OHNIG Members
  - Audio Conferencing Guidelines
  - Review of previous minutes AGM
  - Introduction of Executive Members
  - Invitation for volunteers and champion advisors
2. Financial statement and financial incentives proposed – Jill King 10 minutes
3. Review changes OHNIG Constitution and Bylaws [pre read web site] Jill King 10 minutes
4. Practice Profile of an Occupational Health Nurse for RNAO web site. Maila Riddell 15 minutes
5. Student Nurse Health & Safety Quick Tips project completion Louise Caicco Tett 15 minutes
6. OHNIG Goals 2010 2011 [to be discussed] Jill King 15 minutes
  - Mentor guidelines for OHNIG executive positions to describe the role and the time commitment expected by an OHNIG executive member.
  - How to Promote RNAO BPG to be used by OHNIG, the public, the community and the workplaces i.e. Preventing and Managing Violence in the Workplace. Bill 168: Smoking Cessation: Crisis Intervention: Workplace Health Safety and Well Being of the Nurse.
  - OHNIG Executive positions filled (4) and five (5) more required from members. OHNIG will take self nominations from attendees.
  - Free education audio web conference workshop for all OHNIG Occupational Health Nurse members Sat. Nov 20<sup>th</sup> 2010 “*ABC of Networking*” [certificate of attendance].
  - OHNIG Web site as main source of communication for all OHNIG newsletters, member voices, resources, quick facts, and public understanding of Occupational Health Nursing role.
7. New Business - topics OHNIG members have raised 15 Minutes
  - CNA has not recertified 25 year veteran COHN (C) who lack hours worked due to retire or semi retired work status. Should OHNIG collaborate with CCOHN etc to seek honorary award for years of service? Louise Caicco Tett – Jill King
  - Is there a question re the Insurance for OH Nurses through RNAO per new regulations?
  - Collaboration other Associations - student mentorship, BPG, Research - Volunteers needed?
8. Invite attendees to Q and A and raise their own topics to discuss 15 minutes

Meeting adjourned

Next OHNIG AGM Nov 18<sup>th</sup> 2011