

## OHNIG Annual General Meeting

**Date:** Saturday Nov 5<sup>th</sup> 2011 ■ **Time:** 4:00pm to 6:00pm  
 Audio Conferencing Guidelines (pending arrangements)

<b>1. OHNIG Chairperson - Welcome to OHNIG Members</b> <ul style="list-style-type: none"> <li>• Introduction of Executive Members</li> <li>• Invitation for volunteers and champion advisors</li> </ul>	Jill King	10 minutes
<b>2. Financial Report - Chairperson</b>	Jill King	10 minutes
<b>3. Secretary Report</b> <ul style="list-style-type: none"> <li>• Accept Minutes AGM 2010 ... <a href="#">click to view</a></li> <li>• Members Voices ... <a href="#">click to view</a></li> <li>• RNAO Year End</li> </ul>	Maila Riddell	5 minutes
<b>4. Review revisions OHNIG Constitution and Bylaws ... <a href="#">click to view</a></b> <ul style="list-style-type: none"> <li>• OHNIG Members to pre-read revisions on OHNIG web site ... <a href="#">click to view</a></li> <li>• Ratifications of Revisions [Acceptance] by OHNIG members</li> </ul>	Maila Riddell	5 minutes
<b>5. Membership Report:</b> Get 50 new OHNIG members = 250 ... <a href="#">click to view</a>	Helen Avery	5 minutes
<b>6. Status Report Professional Practice Profile ... <a href="#">click to view</a></b>	Maila Riddell	5 minutes
<b>7. Student Outreach Program:</b> <a href="#">Take Care Be Aware Safety Video</a>	Barb Davies	5 minutes
<b>8. Strategic Plans Accomplished ... <a href="#">click to view</a></b>	Jill King	10 minutes
<b>9. OHNIG Member Education Plans</b> <ul style="list-style-type: none"> <li>• Plans to collaborate with other interest groups on Education Webinars TBD</li> </ul>	Louise Caicco Tett	10 minutes
<b>10. End Goals Plan 2011/2012 <a href="#">Strategic Plan   OHNIG Website</a></b> <ul style="list-style-type: none"> <li>• To influence the development of the field of occupational health nursing as a career choice for nurses</li> <li>• To work with other Occupational Health Nurse Associations to promote Occupational Health Nursing COHNA, OOHNA, Provincial OH nurse groups, AAOHN</li> </ul>	Jill King	10 minutes
<b>11. New Business - topics OHNIG members have raised TBD</b> <ul style="list-style-type: none"> <li>• OHNIG Executive positions filled (4) ... <a href="#">click to view</a></li> <li>• Members to write Work day Description Variety work places ... <a href="#">click to view</a></li> </ul>	Helen Avery Maila Riddell	15 Minutes

Meeting adjourned ■ Next OHNIG AGM November 10, 2012